

LICENSING FEES AND CHARGES FEES APPENDIX 1

**2015/16 FEES & CHARGES PROPOSED FOR :-
ENVIRONMENTAL HEALTH & LICENSING**

Description	2014/15 Charge	PRICING STRATEGY					Proposed 2015/16 Charge	Annual Increase / Decrease (-) %	Affected By 2014/15		Comments
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE	STATUTORY			SAVINGS PROPOSAL	GROWTH PROPOSAL	
Outside Scope for VAT purposes											
Taxi & Private Hire Vehicle Licences											
Annual Vehicle Licence	£218.00	*	✓	*	*	*	£222.00	1.83 %	N	N	
Annual Vehicle Licence with electric vehicle	£218.00	*	*	✓	*	*	£111.00	-49.08 %	N	N	Fee incentive to encourage take-up of electric vehicles
Annual Vehicle Licence if booked online	£218.00	*	✓	*	*	*	£212.00	-2.75 %	N	N	Fee incentive to reduce licensing team workload
Annual vehicle licence if documents pre-scanned	£218.00	*	✓	*	*	*	£217.00	-0.46 %	N	N	Fee incentive to reduce licensing team workload
Annual vehicle licence (online and pre-scanned)	£218.00	*	✓	*	*	*	£207.00				Fee incentive to reduce licensing team workload
Transfer of vehicle ownership (payable by buyer)	£17.50	*	✓	*	*	*	£17.50	NO CHANGE	N	N	
Taximeter tests	£17.50	*	✓	*	*	*	£17.50	NO CHANGE	N	N	
Replacement vehicle plates	£21.00	*	✓	*	*	*	£21.00	NO CHANGE	N	N	
Optional plate fitting brackets	£21.00	*	✓	*	*	*	£21.00	NO CHANGE	N	N	
Compulsory door signs for hackney carriages	£10.50	*	✓	*	*	*	£19.50	85.71 %	N	N	Reflects cost to Council. Such other cost to be authorised in the event of an increase in the cost to the Council
Optional magnetic door signs for hackney carriages	£10.50						£10.50	NO CHANGE			
Advertising approval on hackney carriages (agency)	£150.00	*	✓	*	*	*	£150.00	NO CHANGE	N	N	
Advertising approval per hackney carriage	£50.00	*	✓	*	*	*	£50.00	NO CHANGE	N	N	
Advertising approval (Licensing Committee referral)	£250.00	*	✓	*	*	*	£250.00	NO CHANGE	N	N	
Private Hire Operators (5 yrs)	£735.00	*	✓	*	*	*	£735.00	NO CHANGE	N	N	
Driver Licences (3 yrs)	£335.00	*	✓	*	*	*	£341.00	1.79 %	N	N	
Driver Licences (3 years) if booked online	£335.00	*	✓	*	*	*	£331.00	-1.19 %	N	N	Fee incentive to reduce licensing team workload
Driver licences (3 years) if documents pre-scanned	£335.00	*	✓	*	*	*	£336.00	0.30 %	N	N	As above
Driver licences (3 years) online and pre-scanned	£335.00	*	✓	*	*	*	£326.00	-2.69 %	N	N	As above
Theory Knowledge Test (each attempt)	£35.00	*	✓	*	*	*	£35.00	NO CHANGE	N	N	Maximum charge, depending on possible changes to the Test. Fee is non-refundable and non-transferable.
Disability awareness Course	£30.00	*	✓	*	*	*	£40.00	33.33 %	N	N	Maximum charge, depending on final training provider. Fee is non-refundable and non-transferable.
Replacement drivers badges	£17.50	*	✓	*	*	*	£17.50	NO CHANGE	N	N	
Duplicate documents	£17.50	*	✓	*	*	*	£17.50	NO CHANGE	N	N	

Description	2014/15 Charge	PRICING STRATEGY					Proposed 2015/16 Charge	Annual Increase / Decrease (-) %	Affected By 2014/15		Comments
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE	STATUTORY			SAVINGS PROPOSAL	GROWTH PROPOSAL	
Street Trading											
Street Trading Consent (per annum)	£462.00	*	✓	*	*	*	£462.00	NO CHANGE	N	N	
Street Trading Consent (per annum) - Vicarage Road	£462.00	*	✓	*	*	*	£462.00	NO CHANGE	N	N	
Street Trading Consent daily rate (if less than one year)	£21.00	*	✓	*	*	*	£21.00	NO CHANGE	N	N	
Street Trading Consent (Town Centre Markets per stall per day, waived for charitable etc stalls)	£21.00	*	✓	*	*	*	£21.00	NO CHANGE	N	N	
Permit for Tables & Chairs on the Highway											
Initial application (1 year permit)	£367.00	*	✓	*	*	*	£367.00	NO CHANGE	N	N	
Renewal of annual permit	£315.00	*	✓	*	*	*	£315.00	NO CHANGE	N	N	
Free Printed Matter Distribution											
First distributor	£50.00	*	✓	*	*	*	£50.00	NO CHANGE	N	N	
Each additional distributor	£30.00	*	✓	*	*	*	£30.00	NO CHANGE	N	N	
Additional fee for each distributor between 1700 and 0900	£20.00	*	✓	*	*	*	£20.00	NO CHANGE	N	N	
Sex Establishment Licence											
Grant of Licence	£615.00	*	✓	*	*	*	£615.00	NO CHANGE	N	N	
Annual licence fee	£315.00	*	✓	*	*	*	£315.00	NO CHANGE	N	N	
Sexual Entertainment Venue Licence											
Application for grant of licence	£900.00	*	✓	*	*	*	£900.00	NO CHANGE	N	N	
Fee on grant of licence	£315.00	*	✓	*	*	*	£315.00	NO CHANGE	N	N	
Renewal of licence	£315.00	*	✓	*	*	*	£315.00	NO CHANGE	N	N	
Major variations (at officer's discretion)	£315.00	*	✓	*	*	*	£315.00	NO CHANGE	N	N	
Minor variations (at officer's discretion)	£89.00	*	✓	*	*	*	£89.00	NO CHANGE	N	N	
Skin Piercing											
Operator (each)	£50.00	*	✓	*	*	*	£50.00	NO CHANGE	N	N	
Premises	£150.00	*	✓	*	*	*	£150.00	NO CHANGE	N	N	
Special Shop & Other Animal Licences (excl Veterinary fees)											
Pet Shops	£185.00	*	✓	*	*	*	£185.00	NO CHANGE	N	N	
Dangerous Wild Animals	£200.00	*	✓	*	*	*	£200.00	NO CHANGE	N	N	
Animal Boarding / Breeding Establishment annual											
Registration (exc. Home boarding)	£290.00	*	✓	*	*	*	£290.00	NO CHANGE	N	N	
Initial home Boarding registration	£150.00	*	✓	*	*	*	£150.00	NO CHANGE	N	N	
Annual re-registration	£115.00	*	✓	*	*	*	£115.00	NO CHANGE	N	N	
Annual re-registration (home boarding)	£75.00	*	✓	*	*	*	£75.00	NO CHANGE	N	N	

Description	2014/15 Charge	PRICING STRATEGY					Proposed 2015/16 Charge	Annual Increase / Decrease (-) %	Affected By 2014/15		Comments
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE	STATUTORY			SAVINGS PROPOSAL	GROWTH PROPOSAL	
Scrap metal Dealers											
Grant of Licence	£245.48	*	✓	*	*	*	£245.48	NO CHANGE	N	N	
Renewal of Licence	£191.50	*	✓	*	*	*	£191.50	NO CHANGE	N	N	
Variation of Licence	£51.00	*	✓	*	*	*	£51.00	NO CHANGE	N	N	
Change of Name	£51.00	*	✓	*	*	*	£51.00	NO CHANGE	N	N	
Change of Site	£51.00	*	✓	*	*	*	£51.00	NO CHANGE	N	N	
A request for a CRB check would be subject to VAT at the Standard rate.											
A request for a CRB check which forms part of a Licence application would be Outside Scope for VAT purposes.											
CRB checks											
Criminal Records Bureau check for selected licences	£44.00	*	*	*	*	✓	£44.00	NO CHANGE	N	N	
Statutory fee plus admin fee of £10	£51.00	*	✓	*	*	*	£54.00	5.88 %	N	N	